Position: Senior Project Officer – Reef Aid

Location: Townsville, QLD

Reporting to: Operations Manager – Reef Aid

Status: Full Time

**Overview**

Greening Australia is Australia’s largest environmental enterprise and is leading the transformation of the sector. With a mission to conserve and restore landscapes at scale through collaborative, science based and innovative conservation programs Greening Australia works with a broad range of partners including some of Australia’s largest corporations to plan, develop and deliver solutions to solve some of our biggest environmental challenges.

 We believe that people thrive when nature thrives, and we work to translate this shared value into practice. We integrate societal, environmental and financial benefits for our clients by delivering on ground win / win solutions.

Our projects include:

* large scale gully remediation and wetland restoration to improve water quality and biodiversity for the Great Barrier Reef and the generation of Reef Credits;
* storing CO2 emissions through accredited biodiverse carbon offsetting;
* conserving Australian landscapes through innovative and large-scale approaches to biodiverse restoration; and
* supporting Traditional Owners and Indigenous organisations to heal, restore and manage land, including delivery of conservation and land management training.

With teams located around the country and more than 150 knowledgeable and expert staff, we are having a measurable and lasting impact on Australia’s unique environment through our programs, services and partnerships.

**About the role**

The position supports the achievements of GA, specifically working in the Reef Aid Program through undertaking responsibilities for on ground works associated with water quality improvement for the Great Barrier reef, which includes riprian/streambank restoration, land management improvements, and erosion control. The position is accountable for high level technical support and overseeing the on-ground staff and subcontracted delivery of Greening Australia’s projects. The Senior Program Officer works with a high level of autonomy and within a team environment to deliver on the strategic objectives of Greening Australia. The position requires a level of physical fitness and an ability to work unsupervised.

The nature of the organisation's activities requires flexible working arrangements and some evening and weekend work. It also requires regularly travelling to and from sites in work vehicles. Additionally, this position requires work for short and extended periods away and at times to camp overnight in remote locations.

**Key Position Accountabilities**

Key areas of accountability and outcomes include:

1. Provide visible and active safety leadership and management of health and safety; promptly address any issues that arise and ensure Senior Management are made aware of any issues, and ensure corrective actions are implemented as required.
2. Oversee projects to meet target delivery agreements. Monitors progress against plans and takes corrective action as well as ensures the safe delivery of high-quality projects on time, thereby upholding GA standards and desired professionalism.
3. Oversee and deliver components of local projects under the direction of Program Manager, Operations Lead or Technical Lead.
4. Oversee on-ground delivery, project budgets and staff / asset management.
5. Maintain landholder relationships and undertake site monitoring programs – under the direction of the Operations Manager or Technical Lead.
6. Provide practical advice to clients in relation to revegetation, weed control seed management, direct seeding and site management issues as required.
7. Helps to secure, through business development efforts, forward contracts and fee for service opportunities to meet the Program Business Plan and Budget.
8. Work with existing clients to ensure client satisfaction and a consistent level of communication.
9. Represents the organisation at project meetings and public presentations.
10. Schedule and manage project subcontractors and suppliers.
11. Contribute to grant applications and tender submissions where required.
12. Contribute to Greening Australia’s strategic planning processes as required.
13. Responsible for leading & delegating work to subordinates &/or independently drawing up guidelines for logistics, working methods, resource allocations etc.
14. Manage monitoring and evaluation programs to determine performance of on-ground rehabilitation programs.
15. Manage financial resources, processes and systems to enable on-ground delivery for all upcoming and current work activities, with support from the management team.

**Key Selection Criteria**

* Qualifications in Environmental Science, or extensive practical experience in environmental works.
* 5 - 7 years’ experience with environmental project delivery and landholder engagement.
* Experience with managing project budgets and project risk and contributing to financial forecasting processes.
* Technical knowledge and experience within specialist areas such as wetland restoration and/or land erosion processes
* Excellent written skills including writing proposals and reporting
* Demonstrated experience in conducting large scale and complex practical environmental works.
* Demonstrated ability to manage and supervise work teams, including the ability to lead staff members on difficult and challenging projects.
* Demonstrated ability to work effectively in a team, show initiative and to work independently.
* Excellent interpersonal skills with experience in liaison with clients and the public.
* Current ‘C’ Class Driver’s License.
* Physically and mentally fit, able and willing to work in remote areas for both short and extended periods away from home.
* Understanding of occupational, health and safety, equity and diversity principles and practices.

**Desirable Criteria**

* Higher degree in Environmental Management and/or Science or equivalent.
* Experience in mapping and spatial analysis such ARCGIS or equivalent mapping program
* Experience with Australian Government MERIT reporting.
* Experience working in a cross-cultural environment and the cultural context when working with Aboriginal or other Indigenous peoples
* Demonstrated competence in written and oral communication skills, including the preparation of reports.
* Botanical / vegetation identification skills related to local area.
* Knowledge and experience with monitoring methodologies.
* Experience with data collection for monitoring and reporting & R&D projects.
* Professional networks with NRMs, R&D organisations, Department of Environment and E-NGOS.
* Understanding of Great Barrier Reef (GBR) catchment issues

**Please submit your application including:**

1. a cover letter that addresses the key areas of responsibility; and
2. your current resume.

**Submit applications to** kroseday@greeningaustralia.org.au

**Applications close:** 5pm Friday 19th November 2021

For further information, please contact Dr Lynise Wearne (Program Director) on **0466283439** or email **LWearne@greeningaustralia.org.au**.